**MOSQUITO CONTROL DIRECTOR**

**MAJOR FUNCTION:** Highly responsible executive management position directing the day-to-day operations of the Mosquito Control Department and Taxing District. Reports directly to the Deputy County Administrator.

**KNOWLEDGE, ABILITIES, AND SKILLS NEEDED IN ORDER TO PERFORM THE ESSENTIAL JOB FUNCTIONS:**

**Knowledge:**

* + - * Knowledge of leadership and management principles.
      * Knowledge of modern principles and practices of public administration.
      * Knowledge of principles and practices of organization, administration, and personnel management.
      * Knowledge of arthropod control principles and practices.
      * Knowledge of State and Federal rules, regulations, grants, record-keeping, and guidelines applicable to Mosquito Control Dependent Taxing Districts and Florida mosquito control programs, saltwater wetlands, water quality, mosquito impoundments, and mitigation bank management.
      * Knowledge of land development and growth management functions.
      * Knowledge of administrative functions and operational safety requirements.

**Abilities:**

* Ability to obtain and maintain emergency preparedness certifications (NIMS, National Incident Management System) as directed by the County Administrator or designee.
* Ability to establish and maintain effective working relationships with staff, vendors, the public, and the Board of County Commissioners.
* Ability to manage an Integrated Mosquito Management (IMM) program, including office operations, chemical applications, source reduction, impoundment management, and record-keeping.
* Ability to develop innovative solutions to difficult and changing mosquito control problems with staffing limitations.
* Ability to understand the requirements of the public and use appropriate measures in providing for their health and welfare needs.
* Ability to select, supervise, train, and evaluate staff.
* Ability to plan, prepare, and maintain annual budgets and state and federal required documentation.
* Ability to plan and direct outreach and education programs.
* Ability to understand the growth management process and protect mosquito impoundment properties from development pressures.
* Ability to plan and direct workforce management using data-driven processes.
* Ability to express ideas professionally, clearly, and effectively both orally and in writing.

**Skills:**

* Intermediate to advanced proficiency in Microsoft Office and associated software programs and applications, including mosquito control software, that are necessary for successful job performance.

**ESSENTIAL JOB FUNCTIONS:**

* Directs the administration and oversees the operations of the Mosquito Control Department and the Dependent Taxing District.
* Evaluates assigned personnel for efficiency and effectiveness; initiates personnel actions of hiring, promotion, discipline, termination, training and development; resolves or refers personnel problems or grievances; directs and assigns work to employees that report to them; and provides technical support and guidance in their work activities.
* Manages response to the public safety needs of the community and the threat of mosquito-borne illnesses.
* Plans, manages, and directs the Integrated Mosquito Management (IMM) program and employees including office operations, field inspections, field equipment operations, impoundment management, ground and aerial treatment programs, safety measures, and mandated record-keeping.
* Coordinates and schedules strategies necessary to maintain staff and contractors’ project-related activities on schedule and in compliance with applicable rules and laws.
* Manages arthropod control activities such as biological control measures, adulticiding and larviciding, mosquito population abundance tracking and reporting, and other mandated reporting programs.
* Directs the Department in accordance with policies prescribed by the Mosquito Control Board, Florida Statutes and Administrative Codes, County statutes, permitting and grant requirements, and applicable Federal regulations.
* Develops and maintains the annual budget and financial processes to meet the needs of the Department.
* Coordinate growth management oversight with appropriate County departments, developers, and property owners.
* Directs Department efforts to sustain health and resilience of mosquito impoundments and saltwater preserves.
* Prepares and submits Department operating and capital budgets and strategic plan; manages budgets within constraints.
* Attends and makes presentations, performs communication and outreach tasks, including contact with Administration and Board, the media, and community organizations.
* Performs other duties, as assigned.

**EDUCATION:** Bachelor’s Degree from an accredited college or university in Biological Sciences, Entomology, or a closely related field required. Master's Degree preferred.

**EXPERIENCE:** A minimum of seven (7) years of experience with a recognized mosquito control program required and at least three (3) years of supervisory/management experience. Public sector experience preferred. A comparable amount of training or experience may be substituted for the minimum education requirements.

**LICENSE, CERTIFICATION, OR REGISTRATION**:  Valid Florida Driver's License required and maintain a good driving record. Must possess a Public Health Pest Control License as a Certified Pesticide Applicator and Director’s Exam Certification.

Thank you for your interest in our open position at St. Lucie County. We have an on-line application at <https://www.stlucieco.gov> that you are required to fill out to be considered. At that time you can attach your cover letter as well as your resume to be considered for this opening and any other openings you may be interested in.